



2026-2027 Family Handbook:

High School

Welcome to Elevate Enrichment Center LLC! We are very excited to be starting our seventh year of providing high quality enrichment opportunities to White House and the surrounding communities. We offer homeschool enrichment classes, elective courses, camps and tutoring services for students in kindergarten through high school. We look forward to getting to know your family!

Registration

A completed online registration form and a yearly registration fee are required for enrollment in our high school enrichment classes. Registration fees are \$100 for the first child and \$75 per additional sibling living in the same household. Fees are non-refundable.

High School Classes

We are excited to continue to grow our high school program! This year we are continuing our English & Language Arts class. This class is taught by an experienced high school teacher and is planned to be completed over two semesters. Classes will meet in-person twice a month with coursework assigned to be completed at home. Classes are a combination of in-person instruction and online support between classes. Engaging activities will be sprinkled in throughout the year and the teacher will offer “office hours” for students to reach out for additional assistance. If the full course (both semesters) is completed, parents may use the suggested grade provided by the teacher to satisfy the course credit toward graduation requirements. Parents are responsible for reporting credits and grades to their umbrella school or county. This class is paid for by semester.

Additionally, we will continue to offer our High School General Enrichment class. This class is open to 9th-12th grade. This class meets concurrently twice monthly with the High School English class. Each month will feature a new type of cross-curricular project-based learning opportunity that is rooted in literature and life skills. Students will also have the opportunity to practice entrepreneurship, socialize, and find their community. Some minimal outside reading or work will be required for class. This class is not for credit. However, parents may decide how they wish to apply class projects and assignments toward their own at-home curriculum. This class may be paid for by semester or by month.

- English & Language Arts: Meets every other Friday, 9:00-12:30

* Additional weekly support is provided between ELA classes.

- High School General Enrichment Class: Meets every other Friday, 9:30-12:30

See the attached High School calendar for exact meeting dates of the ELA and General Enrichment classes.

- Elective courses will be offered throughout the year as well – Mechanics, Cosmetology, ACT Bootcamp, etc.

Class Fees

The high school ELA course is \$350 per semester. Each semester will satisfy one half of the required high school ELA credit. Full payment is due before class begins each semester. Tuition for the General Enrichment class is \$75 per month, or a discounted cost of \$350 per semester. Monthly tuition is due by the 1st of each

month. Refunds are not given if a course is dropped or a student withdraws. Parents are asked to give a written notice of at least two weeks if withdrawing a child from an enrichment class at Elevate Enrichment LLC. If paying monthly tuition for the General Enrichment Class, a Tuition Security Check of one month's tuition (\$75) is due before the first day of class. This check will only be used if tuition is not paid or the two week notice is not given before withdrawing from class.

Refunds are not given for sick or snow days. We follow Sumner County Schools' snow closing schedule. However, if Sumner County Schools announce a delay, the decision will be made by the director if Elevate will remain open or be delayed. Delays and closings will be posted on the Facebook page and sent through the communication app.

Arrival and Dismissal

Please make every effort to have your student to class on time. Class begins promptly at 9:00 for the ELA class, and 9:30 for the General Enrichment class. All cars dropping off students should enter the parking lot from the back entrance off Meadowlark Drive. We will begin dismissal each day at 12:30. Please be courteous to our teachers and arrive on time to pick up your student. A charge of \$1.00 a minute will be charged for parents arriving after 12:30. If you plan to pick your student up early during class time for any reason, please let the teacher know. Students driving themselves to class may park in our lot or use the church's lot next door.

Class Rules and Behavior Expectations

Each teacher will relay class rules and behavior expectations. Students are expected to be prepared for class, participate in discussion and activities, and be respectful to the teacher and their peers. If a student has continued disrespectful behavior the teacher or director will reach out to parents. Ongoing and/or severe behavior problems (i.e. bullying, disrespect, etc.) will result in dismissal from Elevate Enrichment Center LLC. Bullying and disrespect are not tolerated. Students may not bring any weapons, firearms, lighters, etc. onto the property. Severe behavior or outbursts may result in immediate dismissal. Refunds will not be given if your child is dismissed from the program due to behavior.

Dress Code: Our classes may go outside as well as participate in active, hands-on activities inside, and we want appropriate clothing to foster such participation. No short shorts or skirts. No mid-drift shirts or strapless tops. No clothing with inappropriate images or text are permitted.

Cell Phones: Students are not to have phones or smartwatches out during the class day. All phones and smartwatches are to remain in students' backpacks on silent and only taken out with the teacher's permission. Failure to do so will result in the student not being allowed to bring the device to class. In the event of an emergency, parents are to call or text Elevate Enrichment Center LLC.

Parent Involvement

While the instructor will provide in-class teaching and support throughout the week, parents are expected to be involved in their student's learning and be sure the student is staying on-track with coursework. Parents are encouraged to discuss progress with their student and connect with the instructor should they have questions.

Communication

We will use an app to communicate with parents. The app is free and is required to have if your student is enrolled with us. If you need to contact your child's teacher during the day about a dismissal change, please text using the app. Teachers will not be answering calls during the day. In the event of an emergency, please contact the center at 615.308.8793. Individual class instructors may have additional methods of communicating with students and parents throughout the week.

Health and Safety

Please let us know if your child has any specific medical needs (i.e. allergies, asthma, chronic illness) that we should be aware of. We will have a first aid kit for minor mishaps. We will not administer any type of medicine without written consent. Please make us aware if your child has any medicines in his/her backpack such as an inhaler or EpiPen. Please label these items with your student's first and last name. If your student has an ongoing health issue (diabetes, food allergies, etc.) we will need an action plan on file.

If your child has a fever, vomiting, diarrhea, persistent cough, runny nose or other illness symptoms, we ask that your child stay home until symptoms subside. Students must be free of fever, vomiting or diarrhea, without medicine, for a full 24 hours before returning to class. Parents will be contacted if a student shows symptoms of

illness while at Elevate Enrichment.

Special needs: While we would love to be able to provide an appropriate learning environment for students of all needs, we do not have the additional support staff available found in public and private schools. We do have students with a variety of special needs that are thriving in our program! Parents will need to make Elevate Enrichment aware of any learning or behavioral needs before enrollment to determine if we can provide the support needed for your student.

Other Opportunities

In addition to homeschool enrichment, Elevate Enrichment Center LLC is also a full tutoring center after classes complete throughout the week. If your child needs extra learning support, feel free to reach out. We also offer Dyslexia Therapy, ACT Prep, College Essay prep, summer camps and elementary and middle school enrichment classes.

We are thankful to partner with you during your homeschool adventure!



2026-2027 High School Calendar (English and General Enrichment)

High School English and General Enrichment classes will meet the **1st and 3rd Fridays** of the month (unless otherwise stated).

General Enrichment classes will meet from 9:30am-12:30pm.

High School English will meet from 9am-12:30pm in order to receive more specialized instruction required for the English credit.

Scheduled class dates:

August—14th*, 21st

September—4th, 18th

October—2nd, 16th

November—6th, 20th

December—4th, 18th

January—15th, 29th****

February—12th*, 19th

March—5th, 19th

April—2nd, 16th

May—7th, 21st

*class will meet outside of regularly scheduled week due to seasonal breaks.

**Please note: January 15th and 29th classes will be held in the afternoon from 12:00-3:30pm for ELA and 12:30-3:30pm for Enrichment.

Full High School Events:

July TBA—Elevate Open House

August 7th—High School Welcome Breakfast and Meet and Greet

November TBA—Entrepreneur Market

May 21st—End of Year High School Picnic

Classes run from August through May. Our Fall, Winter, and Spring breaks are the same as Sumner County. Should Sumner County Schools be closed for inclement weather, Elevate Enrichment will be closed as well.